Dear Parents and Students,

As various SY students obtain their driver’s licence and access to a car, the matter of driving to school arises. Our College and staff wish to work with young people to ensure the safety and wellbeing of all.

The College is aware of the convenience and time and cost savings that can arise from driving. Equally, we are mindful of potential dangers to the driver, possible passengers and others that can arise.

If you are considering allowing your son / daughter to drive to school, we ask you to consider the following matters and expectations and discuss them with him / her. If you then wish to proceed, please complete and sign the relevant sections on the attached sheet, and return to the Office for the attention of Ms Jacqueline Weidman, Assistant Principal – Student Wellbeing.

Considerations and expectations:

- The student drives safely and legally and showing consideration to others (eg. no unnecessary honking, “beat boxes”, etc) at all times.
- Parking in the College grounds is recommended and must be in the designated area for student cars within the grounds. The student is responsible for looking after keys unless other arrangements are required (see below).
- Safe parking on the adjacent streets is problematical, and cars certainly must not add to the morning and afternoon congestion by where they are parked.
- Passengers may only be carried with the prior written permission of both the driver’s and passengers’ parents (Please carefully consider whether you give this permission at all, and if so, who to carry).
- The driver will be issued with a laminated permission card, including the names of any passengers. This must be left in the car and shown to any staff member on request.
- Students must not return to their car at any time during the day without specific permission from an Admin Team member at the Office.
- The College holds no insurance to cover any damage or theft involving vehicles or contents on the site.
- Any changes to supplied information must be advised in writing as soon as possible.

Consequences of failing to meet expectations:

We hope and expect that students will drive safely and adhere to the expectations above. If, however, a poor choice was made, the following consequences are some of those that could ensue:

- The usual consequences within the College Student Behaviour Support processes
- Advice to parents of driver and passengers of specific concerns
- Requirement to hand keys into office during the day.
- Withdrawal of permission to drive into and park in the grounds
- Notification to police of what was witnessed
Student Car Passenger Permission

Dear Parents and Students,

As a number of SY students obtain their driver’s licence and access to a car, the matter of driving to school arises. Our College and staff wish to work with young people to ensure the safety and wellbeing of all.

The College is aware of the convenience and time and cost savings that can arise from driving. Equally, we are mindful of potential dangers to drivers, particularly young and inexperienced drivers, possible passengers and others that can arise.

If you are considering allowing your son / daughter to travel as a passenger to school with a sibling or fellow student, we ask you to consider the following matters and expectations and discuss them with him / her. Please note that the College is obliged to adhere to these measures as they are mandated by Brisbane Catholic Education. If you then wish to proceed, please complete and sign the relevant sections on the attached sheet, and return to the Office for the attention of Ms Jacqueline Weidman, Assistant Principal - Student Support.

Considerations and expectations:

- Are you confident that the driver drives safely and legally and shows consideration to others at all times? Has the driver completed a defensive driving course?
- Do you know that the vehicle is in safe and roadworthy condition?
- The permission form only applies to students driving to and from the College. Students are not permitted to drive or transport other students to school related activities.
- Passengers may only be carried with the prior written permission of both the driver’s and passengers’ parents. Please carefully consider whether you give this permission at all as the presence of other young people in vehicles can often prove distracting to inexperienced and young drivers.
- The driver will be issued with a laminated permission card, including the names of any passengers. This must be left in the car and shown to any staff member on request.
- The passenger will also be issued with a laminated card to show it to staff on request.
- Students (driver or passengers) must not return to the car at any time during the day without specific permission from a Leadership Team member at the Office.
- The College holds no insurance to cover any damage or theft involving vehicles or their contents on the site.
- That you and your son/daughter carefully read the attached appendices “Students driving and riding in cars” (paying particular attention to the section on Rules for drivers and passengers) and “Road Accidents - what you should know in case of a collision”.
- Any changes to supplied information must be advised in writing immediately
- If travelling with more than one driver, separate permission must be given for each driver (i.e. another form).
**Consequences of failing to meet expectations:**

We hope and expect that students will drive and travel safely and adhere to the expectations above. If, however, a poor choice was made, the consequences that may arise are as follows, including but not limited to:

- The consequences contained within the College Student Behaviour Support processes
- Advice to parents of driver and passengers of specific concerns held by College staff
- Requirement for the driver to hand keys into office during the day.
- Withdrawal of College permission to drive into and park in College grounds
- Notification to police of what was witnessed
Driver / Passenger Permission Form

Driver Name: ___________________________ Home Group: ______

Date: __ / __ / 20__

1. Vehicle make model and colour: (eg. Light blue Toyota Corona)

   Registration number: ___________________________
   Registered owner(s): ___________________________

2. Vehicle make model and colour: ___________________________

   Registration number: ___________________________
   Registered owner(s): ___________________________

   **Car Driver Permission**

   As parents/carers of the above student, we have read and discussed the attached letter with him/her, and hereby give permission to drive to school at St Augustine’s.

   Signature(s): __________________________________________________
   Printed Name(s):_______________________________________________

   **Permission to Carry Passengers**

   The above driver also has my/our permission to carry the following passengers, subject to parent(s) / carer(s) permission.

   Names:
   
   _____________________________________________________________
   
   N.B: Parent(s) / carer(s) of each passenger listed above must complete the section below.

   Signature(s): __________________________________________________
   Any other comments:
   _____________________________________________________________

   **Car Passenger Permission**

   1. Passenger’s Name: ___________________________ Home Group: ______

   As parents/carers of the above student, we have read and discussed the attached letter and appendices with him/her, and hereby give permission to travel to school at St Augustine’s with the above driver.

   Signature(s): __________________________________________________
   Printed Name(s):_______________________________________________
2. Passenger’s Name: __________________________ Home Group: ________

As parents/carers of the above student, we have read and discussed the attached letter and appendices with him/her, and hereby give permission to travel to school at St Augustine’s with the above driver.

Signature(s): ______________________________________________________

Printed Name(s): __________________________________________________________________________

3. Passenger’s Name: __________________________ Home Group: ________

As parents/carers of the above student, we have read and discussed the attached letter and appendices with him/her, and hereby give permission to travel to school at St Augustine’s with the above driver.

Signature(s): ______________________________________________________

Printed Name(s): __________________________________________________________________________

4. Passenger’s Name: __________________________ Home Group: ________

As parents/carers of the above student, we have read and discussed the attached letter and appendices with him/her, and hereby give permission to travel to school at St Augustine’s with the above driver.

Signature(s): ______________________________________________________

Printed Name(s): __________________________________________________________________________

5. Passenger’s Name: __________________________ Home Group: ________

As parents/carers of the above student, we have read and discussed the attached letter and appendices with him/her, and hereby give permission to travel to school at St Augustine’s with the above driver.

Signature(s): ______________________________________________________

Printed Name(s): __________________________________________________________________________

-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

[Office Use]

Date received: __ / __ / 20 __
Date pass issued: __ / __ / 20 __

Any restrictions imposed (date, details):

-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------