

## St Augustine's College 2017 Fees and Levies Information

St Augustine's College aims to provide a quality education to all students and, in order for this to be done effectively, fees and levies are charged. The College is committed to integrity in billing. The published fees and levies cover all compulsory activities at the College and our families can confidently expect that they represent the total compulsory charges that will be billed by the College throughout the year.

The Schedule of Fees and Levies contains seven elements:

- Tuition Fee
- Resource & Activity Levy
- ICLT Levy
- Capital Levy
- Health & Wellbeing Centre Levy
- P & F Levy
- Parent Participation Plan Levy

### Tuition Fee

Tuition fees cover an amount remitted centrally, the *Archdiocesan Education Levy*, which provides shared resources, including teaching staff, to all schools and a *Futures Fund Levy*, which provides for the purchase of land for future school development within the Archdiocese. This is a valuable investment in the future of all schools in the Archdiocese. The tuition fee also pays for additional support staff, not provided for by the Archdiocese, general administration expenses such as insurances, cleaning costs, power, water and council charges and for the maintenance of College buildings, grounds and equipment.

Student accident insurance is included in tuition fees. This policy covers all enrolled students. Details of items covered by the policy can be found at the College office.

Tuition fees are charged per student and vary depending on precinct (i.e. Early Years, Junior Years, Middle Years and Senior Years). Discounts are given when more than one child from a family attends the College.

### Resource and Activity Levy

Resource and Activity levies cover a range of items including classroom and subject books and materials, Bloxside Centre (Library) books and other teaching and learning resources.

They also cover the cost of excursions, performances, visiting authors and artists, the athletics and swimming carnivals, camps and the cost of the lowest priced Year 10 significant experience (other Year 10 significant experiences will incur additional charges). This levy includes the annual College magazine which is issued one per family.

Resource and Activity levies do not cover the Year 11 semi-formal and the Year 12 formal, Confraternity (Rugby League & Netball), overseas immersion experiences or instrumental music fees.

Resource and Activity levies are charged per student and vary depending on precinct.

## **ICLT Levy**

The Information Communication Learning Technologies (ICLT) Levy provides funds for the College to provide ICLT equipment and facilities including Macbook and iPad technologies available in P – Year 6, 1 to 1 Macbook program provided in Year 7 – Year 12, printers, smartboards and projectors. A portion of this levy covers costs related to insurance, maintenance, software licencing and school based technical support. This levy covers costs associated with the provision of specific technologies in specialist subjects such as Music, Multi Media, Visual Arts and Design Technology. Every student at the College benefits from the ICLT Levy.

ICLT levies are charged per student and vary depending on precinct.

## **Capital Levy**

The Capital levy is used to service loans that were required to fund the building of classrooms and other facilities (e.g. under-cover areas). This levy is not voluntary and therefore not tax deductible.

Capital levies are charged per family.

## **Health & Wellbeing Centre Levy**

The Health & Wellbeing Centre levy is used to fund loan repayments associated with Eli's, the College's gym and tennis court facilities, which the College constructed in 2013. This levy is not voluntary and therefore not tax deductible.

The Health & Wellbeing Centre levy will:

- Benefit all students P-12
- Focus on health, physical education and wellbeing
- Be partly funded by the State Government initiative for Year 7 students to move to Secondary School
- Be available to be used by community organisation.

The Health & Wellbeing Centre levy is charged per family.

## **P & F Levy**

The Parents and Friends levy provides a guaranteed minimum source of income to St Augustine's College Parents and Friends Association in order to pay the P & F Federation Levy and to meet the P & F's commitments. Currently, the P&F is using part of his levy to assist the College fund repayments on the loan that was taken out for the Health & Wellbeing Centre.

The P & F levy is charged per family.

## **Parent Participation Plan Levy**

This levy was introduced to encourage families to participate in the community service life of the College.

Families are charged the Parent Participation Plan (PPP) Levy at the start of term 1 and the whole amount is refunded to a family once that family completes their PPP Service Card and has had it signed-off and returned to the College Business Manager. Refunds can only be made in the year that PPP hours are completed. Any un-refunded hours cannot be carried into subsequent years.

PPP Service Cards are available from the College office.

## Certificate Subjects (Year 11 & 12)

Certificate courses undertaken by Year 11 & 12 students supported by external providers will attract an additional levy. These levies include RTO fees, course and material costs. These levies will be invoiced at the beginning of the school year in full.

Course	Year 11	Year 12
Certificate II in Kitchen Operations	\$350	\$350
Certificate II in Business	\$150	\$150
Certificate II in Information, Digital Media & Technology	\$150	\$150
Certificate III in Fitness	\$360	\$160

## Payment of Fees and Levies

A Statement of Fees and Levies will be sent to each family by the end of the first week of each term. The statement will mention a due date by which payment should be made, usually the end of week four of that term. All fees and levies, with the exception of the certificate course levies and PPP levy are charged on a per term basis.

A range of payment options are available including Direct Debit, BPAY, Credit Card Online, Centrepay, EFTPOS, Internet Banking, Cheque, Cash and can be made weekly, fortnightly or monthly to suit your budget. Forms are available from the College office for any of the above payment options. College finance staff are available to assist you in calculating repayment amounts. All fees must be paid in full by 1 December 2017.

College accounts can be paid at the College office. Cashier hours are Monday – Friday 8:00am – 3:30pm.

**A discount of 2.5% will be offered to families wishing to pay their full years account by the term 1 due date. To organise the amount to be paid please contact the College office. The P&F Levy, PPP Levy and Certificate Course Levy are not able to be discounted.**

## Overdue Accounts

Families who have unpaid accounts and do not have an agreed repayment plan at the due date will be sent a statement with a reminder message. All outstanding account holders, at this time, are contacted by our Fee Administrator. Where accounts remain outstanding and a payment plan has not been mutually agreed, the College may instigate other activities to recover the outstanding amount. It is unreasonable and unjust to other families to ignore fee statements or to fail to contact the College when problems affecting payment may arise.

Where the College is reluctantly forced to engage the services of a professional debt collection agency the administration and legal costs involved in any collection process will be added to the outstanding account.

## Concessions

Concessions are available to families experiencing *extreme financial hardship*. Concession is available on Tuition Fee and Capital Levy only (not on other levies). Applications for Concession are available at the College office. **Concessions are not ongoing, and applications need to be resubmitted at the commencement of each school year.**

The concession process involves the requirement to provide documentation to substantiate your financial status (including wages, Centrelink income and child support). All information collected is kept strictly confidential. The Business Manager will arrange to meet all applicants to further discuss their application.

Families eligible for concession are required to pay their account via direct debit or Centrepay. All fees and levies are required to be finalised by the end of year due date.

## **Fees and Levies Refunds**

If a student leaves the College part-way through a term, a refund of Tuition Fees may be requested. The refund will be calculated on a pro-rata basis (10% of one term's tuition fees for each full week remaining in the term) starting from the date one month after written notice of the student's departure is received by the College. All other fees and levies will be charged for the full term. The replacement cost of any resources not returned to the College will also be added to the fee account.

In some cases, students may be absent from the College for a whole term. In such situations, the family may apply in advance for a 50% reduction in Tuition Fees and Resource and Activity Levies for the term(s) absent.

All requests for refunds must be made in writing to the College Business Manager.

## **Application Processing Fee**

All applications for entry into St Augustine's College incur a \$50 application processing fee. This fee is non-refundable and does not guarantee a place in the College.

## **Enrolment Bond**

Acceptance of an offer of enrolment at St Augustine's College must be accompanied by a bond payment. The bond is \$150 for students in Prep to Year 6 and \$300 in total for students in Year 7 to Year 12. The bond will be refunded upon graduation or at the time the student leaves St Augustine's College provided the following has occurred;

- The student has completed at least 12 months education at the College
- All outstanding fees have been paid and all materials and equipment on loan from the College have been returned in a satisfactory condition.
- Failure to comply with the above may result in part or all of the bond being withheld.

# 2017 Schedule of Fees & Levies

Eldest child in the family at St. Augustine's this year

	Early Years	Junior Years	Middle Years	Middle Years	Senior Years
Annual Fees	Prep - 2	3 - 5	6	7 - 9	10 - 12
Tuition Fee	\$1,190.00	\$1,190.00	\$1,910.00	\$1,970.00	\$2,175.00
Resource & Activity Levy	\$610.00	\$840.00	\$1,020.00	\$1,090.00	\$1,170.00
ICT Levy	\$350.00	\$350.00	\$350.00	\$725.00	\$725.00
Capital Levy	\$650.00	\$650.00	\$650.00	\$650.00	\$650.00
Health & Wellbeing Centre Levy	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00
P & F Levy	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00
Parent Participation Plan	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
<b>Total</b>	<b>\$3,110.00</b>	<b>\$3,340.00</b>	<b>\$4,240.00</b>	<b>\$4,745.00</b>	<b>\$5,030.00</b>

Second child (25% discount on Tuition Fees)

	Early Years	Junior Years	Middle Years	Middle Years	Senior Years
Annual Fees	Prep - 2	3 - 5	6	7 - 9	10 - 12
Tuition Fee	\$893.00	\$893.00	\$1,433.00	\$1,478.00	\$1,631.00
Resource & Activity Levy	\$610.00	\$840.00	\$1,020.00	\$1,090.00	\$1,170.00
ICT Levy	\$350.00	\$350.00	\$350.00	\$725.00	\$725.00
<b>Total</b>	<b>\$1,853.00</b>	<b>\$2,083.00</b>	<b>\$2,803.00</b>	<b>\$3,293.00</b>	<b>\$3,526.00</b>

Third child (40% discount on Tuition Fees)

	Early Years	Junior Years	Middle Years	Middle Years	Senior Years
Annual Fees	Prep - 2	3 - 5	6	7 - 9	10 - 12
Tuition Fee	\$714.00	\$714.00	\$1,146.00	\$1,182.00	\$1,305.00
Resource & Activity Levy	\$610.00	\$840.00	\$1,020.00	\$1,090.00	\$1,170.00
ICT Levy	\$350.00	\$350.00	\$350.00	\$725.00	\$725.00
<b>Total</b>	<b>\$1,674.00</b>	<b>\$1,904.00</b>	<b>\$2,516.00</b>	<b>\$2,997.00</b>	<b>\$3,200.00</b>

All other children (50% discount on Tuition Fees)

	Early Years	Junior Years	Middle Years	Middle Years	Senior Years
Annual Fees	Prep - 2	3 - 5	6	7 - 9	10 - 12
Tuition Fee	\$595.00	\$595.00	\$955.00	\$985.00	\$1,088.00
Resource & Activity Levy	\$610.00	\$840.00	\$1,020.00	\$1,090.00	\$1,170.00
ICT Levy	\$350.00	\$350.00	\$350.00	\$725.00	\$725.00
<b>Total</b>	<b>\$1,555.00</b>	<b>\$1,785.00</b>	<b>\$2,325.00</b>	<b>\$2,800.00</b>	<b>\$2,983.00</b>