

St Augustine's Drive
 AUGUSTINE HEIGHTS QLD 4300
 PO Box 4047
 SPRINGFIELD QLD 4300
 Ph: (07) 3814 8300
 Email: ssprfinance@bne.catholic.edu.au



**APPLICATION FOR REFUND OF BOND &/OR FEES IN CREDIT
 UPON EXIT FROM ST AUGUSTINE'S COLLEGE**
 (Payments from the College will be made by EFT only)

Family Account Code: _____ Date Left College: _____

Student Surname: _____ Year Level/Class: _____

Student First Name: _____

Name of Parent/Carer Requesting Repayment: _____

Email: _____

Phone: _____ Mobile: _____

Please refund the following:

- Bond (refundable only if student has been at the College for more than one full College year and all fees are paid)** (Please Note: Year 8's who leave and have not attended Year 8 for one full year will not have their bond refunded);
- Fees in Credit.

I confirm that the following have been returned to the College in good order:

- Library Resources;
- MacBook and associated accessories (if applicable). All MacBooks must be personally returned to the ICLT Hub upon the student's exit from the College. These will be checked for damage and an excess of \$150 for White 13" MacBook OR \$250 for MacBook Air will be charged if the MacBook requires repair.

Please electronically transfer funds to the following bank account:

Account Name:	
BSB:	
Account Number:	

Signature: _____ Date: _____

StAC Finance Department Use Only		
Date Bond Paid: ___/___/___	Library Resources Returned: <input type="checkbox"/>	Fees in Credit Paid to Bank Account: <input type="checkbox"/>
Amount: \$_____ Refunded to Fees: <input type="checkbox"/>	MacBook Returned: <input type="checkbox"/>	Amount: _____
	Insurance Excess Payable: Yes/No	Date: _____
	Amount to Charge on Fees: \$_____	Family Account Stopped: _____