



Application for Refund of Bond and/or Fees In Credit Upon College Exit
(PAYMENTS FROM THE COLLEGE WILL BE MADE BY EFT ONLY)

FAMILY ACCOUNT CODE:

DATE LEFT COLLEGE:

STUDENT FIRST NAMES:

STUDENT SURNAME:

STUDENT CLASS:

FULL NAME OF PARENT/CARER REQUESTING REFUND:

EMAIL:

PHONE:

PLEASE REFUND THE FOLLOWING:

BOND
(Refundable only if student has been at the College for more than one full College year and all fees are paid)

FEES IN CREDIT MONITOR PREPAYMENTS

I CONFIRM THAT THE FOLLOWING HAVE BEEN RETURNED TO THE COLLEGE IN GOOD ORDER:

LIBRARY RESOURCES

MACBOOK AND ASSOCIATED ACCESSORIES (IF APPLICABLE).

All MacBooks must be personally returned to the ICLT Hub upon the student's exit from the College. These will be checked for damage and an excess of \$250 will be charged if the MacBook requires repair.

PLEASE ELECTRONICALLY TRANSFER FUNDS TO THE FOLLOWING BANK ACCOUNT:

ACCOUNT NAME:	
BSB:	
ACCOUNT NUMBER:	

SIGNATURE:

DATE:

OFFICE USE ONLY

<p>DATE BOND PAID:</p> <p>AMOUNT: \$</p> <p>FEES IN CREDIT:</p> <p>AMOUNT: \$</p> <p>MONITOR PREPAYMENTS:</p> <p>AMOUNT: \$</p>	<p>LIBRARY RESOURCES RETURNED:</p> <p>MACBOOK/IPAD RETURNED:</p> <p>INSURANCE EXCESS PAYABLE:</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>CHARGED TO FEES:</p> <p>AMOUNT: \$</p>	<p>APPLIED TO FEE ACCOUNT</p> <p>AMOUNT: \$</p> <p>REFUNDED TO BANK</p> <p>AMOUNT: \$</p> <p>JOURNAL</p> <p>FAMILY ACCOUNT CLOSED:</p> <p>DATE:</p>
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