

# TERMINATION OF FINANCIAL OBLIGATION FOR FUTURE FEES, LEVIES AND CHARGES FORM

**This form is to be completed when the account holder seeks to terminate their future financial obligation for fees, levies and charges.**

One form per student.

I, ACCOUNT HOLDER FULL NAME have read and hereby advise that I wish to  
terminate my future obligations under the contract with SCHOOL NAME  
dated MOST RECENT FINANCIAL RESPONSIBILITY FORM DATE to pay school fees, levies and  
charges in relation to the enrolment of STUDENT'S LEGAL NAME.

## Reason for this request:

I understand I will remain liable in respect of the outstanding balance of any billed and unpaid school fees, levies and charges as at today's date.

I also acknowledge the school will now contact the parent/s and/or legal guardian/s associated with the above student and will advise of my termination of financial obligations. I understand that it is my responsibility as a current account holder to obtain the necessary signatures on the Revision of Financial Obligations Form, which relates to the future arrangements for the payment of school fees, levies and charges for the above-mentioned student. The Termination Form will not be processed until the Revision Form is signed and dated by all respective parties. It is important to note that digital signatures will not be accepted. The date of submission to the College is the date of amendment, regardless of the combined signatory dates.

I acknowledge the BCE Credit Reporting Statement which is available on the BCE Public Website '[Privacy](#)'.

SIGNED \_\_\_\_\_  
PRINT NAME \_\_\_\_\_  
RELATIONSHIP \_\_\_\_\_  
DATE \_\_\_\_\_

Office Use only:

New Revision of Financial Obligations form received

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